

# SCHOOL TREATMENT PROJECT

## DELIVERABLES TRACKER



To assist your School, Students, and Tobacco Treatment Provider, we have designed the following project deliverables to be completed during the course of the 2024-2025 academic year:

### **Provide Logistic Support for Treatment**

- Confidential space
- Support for student participation
- Referral process
- Maintenance of treatment schedule
- Onsite point person(s) for questions and student support

### **Attend the virtual Tobacco Treatment Project Kickoff Meeting**

September 12th, 2024 (or view a recording of meeting)

### **Participate in regular check-in meetings**

Meet with the Center for Tobacco Independence Program Manager and/or Educator to discuss deliverables, reporting, and technical assistance.

### **Provide 6 hours per week of treatment support to teens**

### **Complete the weekly reporting requirements via Smartsheet**

- Number of students seen for their initial visit
- Number of students seen for a follow up
- Number of students enrolled for My Life, My Quit

### **Participate in project evaluations**

### **Complete the Accelerated Tobacco Treatment Training**

Training Options: September 3-6, 2024 or March 11-14, 2025

### **Assist with promotion of the project**

Share posters, flyers, and other materials within the school

### **Two additional recommended components of the project:**

Participate in regular virtual treatment support office hours offered to all school treatment providers to support and connect with one another

Attend other CTI webinars and trainings (virtual & in-person offerings) related to tobacco treatment. [CTIMaine.org/Education](http://CTIMaine.org/Education)

**Please direct all questions to: Elizabeth Pratt, Program Manager, [elizabeth.pratt@mainehealth.org](mailto:elizabeth.pratt@mainehealth.org)**